

SOUTH PARK HIGH SCHOOL

VIRTUAL SCHOOL READINESS PARENT & STUDENT CHECKLIST

	YES	NO
1. I can access Parent Portal through Infinite Campus		Go to Parent Portal Login and Information Page: BPS Parent Portal Login and Information
2. I know my student's login information	If yes, then go to #3	USERNAME: Students 900# PASSWORD: <ul style="list-style-type: none"> First letter of first name –CAPITAL first two letters of last name – ALL CAPITALS day of birth – two digits last three of 900# EXAMPLE: Michael Scott, DOB: 12/19/2004. 9001234567 <u>Username:</u> 9001234567 <u>Password:</u> MSC19567
3. I can access my schedule in Infinite Campus	If yes, then go to #4	<ul style="list-style-type: none"> Parents please see #1 Students – log into Infinite Campus here: Infinite Campus Login
4. I can login to Schoology	If yes, then go to #5	<ul style="list-style-type: none"> Go to www.buffaloschools.org Select Students Select Schoology Enter Username and Password (see #4) *Once in Schoology, Re-Order your courses so that they follow the periods on your schedule.
5. I can navigate Schoology (locate courses, submit assignments, find link to Microsoft Teams within each course)	If yes, then go to #6	Watch useful how to videos here: www.buffaloschools.org/Page/88626 <ul style="list-style-type: none"> You will find the link to LIVE instruction in MicroSoft Teams when you click on each course.
6. I am familiar with Microsoft Teams	If yes, then remember you MUST log into your classes daily. Each teacher will be taking period by period attendance.	Click Student Resource HomePage <ul style="list-style-type: none"> Click Office 365 and then choose how you want to join Choose 'Open Teams App' if you have an iPad or just picked up your BPS laptop Choose 'Continue on this browser' if your laptop doesn't have Teams yet Lastly, choose your audio/visual preference
7. I know where to find help		BPS Technology Handbook , South Park HS Website BPS Learning Resources Page IT HELP at Home BPS IT Helpdesk 716-816-7100

* For 1:1 student device pickup, please report to 1515 South Park Avenue (Old Triangle Academy BPS #28)

**For Mobile Hotspot Request please call 816-7100 or complete survey found here: [Mobile HotSpot Request](#)

Monday – Friday, 10am – 4pm (*Extended hours on Wednesday until 6:30pm)