

SCHOOL-BASED MANAGEMENT TEAM (SBMT) MEETING

Agenda / Minutes

Location:	Room 206	Time:	10:20-11:20	Date:	October 18 th , 2022	
Timekeeper:	Ashley Hanes	Facilitator:	Ashley Hanes	Recorder:	Nichole Dracup	
Meeting Purpose:	To create all surveys for the year: Staff, Student & Parent					
Time	Topic	Related SCEP Tenet	Purpose*	Discussion Leader	Desired Outcome	Notes
10:20 – 10:25	Welcome		I	Hanes	News/Announcements	
10:25 – 11:10	Surveys		I, D,F	Hanes/Drac up	Create all surveys for the 22-23 school year	
11:10-11:20	SCEP Next Steps		D	Hanes/Drac up	Determine what actions need to be taken next	

*P = Presentation PS = Problem Solving D = Decision Making I = Information Sharing F = Feedback

Meetings Minutes:

Present: J. English, A. Hanes, N. Dracup, M. Schmitt, N. Luderman, K. Parzymieso, M. Pyne, R. Parkinson, M. Walter, J. Santiago, N. Hayden, C. Hillyer

The meeting was spent reviewing the SCEP and making revisions based on district feedback.

Recommendations for the Board of Education

Recommendations for the District Committee of Stakeholders: