

SCHOOL-BASED MANAGEMENT TEAM (SBMT) MEETING

Agenda / Minutes

Location:	Room 206	Time:	10:20-11:20	Date:	October 18 th , 2022	
Timekeeper:	Ashley Hanes	Facilitator:	Ashley Hanes	Recorder:	Nichole Dracup	
Meeting Purpose:	To create all surveys for the year: Staff, Student & Parent					
Time	Topic	Related SCEP Tenet	Purpose*	Discussion Leader	Desired Outcome	Notes
10:20 – 10:25	Welcome		I	Hanes	News/Announcements	
10:25 – 11:10	Surveys		I, D,F	Hanes/Dracup	Create all surveys for the 22-23 school year	
11:10-11:20	SCEP Next Steps		D	Hanes/Dracup	Determine what actions need to be taken next	

*P = Presentation PS = Problem Solving D = Decision Making I = Information Sharing F = Feedback

Meetings Minutes:

Recommendations for the Board of Education

Recommendations for the District Committee of Stakeholders:

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