

SCHOOL-BASED MANAGEMENT TEAM (SBMT) MEETING

Agenda / Minutes

| Location: | Room 206 | Time: | 10:40-11:40 | Date: | Rescheduled date: December 5 th , 2022 | |
|-------------------------|---|--------------------------|--------------|----------------------|--|-------|
| Timekeeper: | Ashley Hanes | Facilitator: | Ashley Hanes | Recorder: | Nichole Dracup | |
| Meeting Purpose: | To create all surveys for the year: Staff, Student & Parent | | | | | |
| Time | Topic | Related SCEP Tenet | Purpose* | Discussion Leader | Desired Outcome | Notes |
| 10:20 – 10:25 | Welcome | | I | Hanes | News/Announcements | |
| 10:25 – 11:10 | Surveys | | I, D,F | Hanes/Drac up | Create all surveys for the 22-23 school year | |
| 11:10-11:20 | SCEP Next Steps | | D | Hanes/Drac up | Determine what actions need to be taken next | |

*P = Presentation PS = Problem Solving D = Decision Making I = Information Sharing F = Feedback

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| Meetings Minutes: |
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| Recommendations for the Board of Education |
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| Recommendations for the District Committee of Stakeholders: |
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