



COVID-19 Testing and Contact Tracing Protocol

- Students and staff exhibiting the following signs with no other explanation will be sent with their face covering on their mouth and nose to the designated isolation room for an assessment by the school nurse:
 - Flushed cheeks;
 - Rapid or difficulty breathing (without recent physical activity);
 - Fatigue, and/or irritability; and
 - Frequent use of the bathroom

- Signs and symptoms of COVID-19 are as follows:
 - Fever (100°F or greater) or chills;
 - Cough;
 - Shortness of breath or difficulty breathing;
 - Fatigue;
 - Muscle or body aches;
 - Headache;
 - New loss of taste or smell;
 - Sore throat;
 - Congestion or runny nose;
 - Nausea or vomiting; and/or
 - Diarrhea

- Any staff member or student exhibiting signs or symptoms of COVID-19 will be isolated immediately in a supervised designated isolation room and will be assessed by the school nurse.

- The school nurse will contact the parent/guardian to pick up their ill child. The staff member will be sent home.

- For any individual exhibiting signs or symptoms of COVID-19 and meeting the criteria for COVID-19 testing, the building administrator and/or the school nurse will immediately call the district personnel to alert of the situation. The district personnel will work with the local Health Department (ECDOH) for further guidance and will then direct the school building of the next steps.

- No student movement will occur in the building until the health department (ECDOH) provides further guidance. The principal will initiate shelter in place to eliminate movement throughout the building.
- The parent will be contacted as soon as possible by either the school nurse, building principal, or assistant principal.
- Arrangements for student pick-up, medical referral, and follow-up will be made immediately including information on where to obtain a COVID-19 test. The school district will coordinate with the ECDOH, the individual's healthcare provider, and the parent/guardian to set-up COVID-testing for the suspected individual.
- Required CDC guidelines for cleaning and disinfection will occur.
- For COVID-19 positive individuals, the school district will collaborate with the ECDOH to assist with contact tracing. The ECDOH will contact the student, parent, or staff to perform case investigation and contact tracing. Contact tracing begins 48 hours prior to the start of symptoms or 48 hours prior to the positive test for an asymptomatic person.
- The school district, in conjunction with the ECDOH, will follow-up and notify any individual(s) who have come into close or proximate contact with a person with COVID-19. According to the ECDOH, a close contact is defined as any individual who was within 6 feet of an affected person for at least 10 minutes starting from 48 hours before illness onset or for asymptomatic individuals, 2 days prior to positive specimen collection. All persons within 6 feet for more than 10 minutes from the COVID-19 positive individual will be quarantined for 14 days, monitored for symptoms and tested for COVID-19. Confidentiality will be maintained.
- A COVID-19 positive student or staff member will be isolated for a minimum of 10 days from illness onset. The individual must be fever free for 3 days without the use of fever reducing medication and have a progressive improvement in symptoms before returning to school.

Protocol for Symptomatic or Positive COVID-19 Student or Staff

Student or Staff is Symptomatic
Fever, cough, shortness of breath, headache, new loss of taste or smell, sore throat, congestion, nausea, vomiting, diarrhea, muscle or body aches,
CDC symptoms at: <https://www.cdc.gov/coronavirus/>

Student or staff has note from a medical provider or negative COVID-19 test, or it has been 10 days from onset of symptoms

Allow student or staff to return.

Isolate and send home immediately. Inform student or staff they must seek medical attention and must have provider note or negative COVID-19 test before returning

Student or staff test positive for COVID-19. School notifies local county health department of COVID case
Use this form for Erie County: <https://www3.erie.gov/covidform>

- Local County Health Department contacts student, parent, or staff to perform case investigation and contact tracing.
- The Local County Health Department will notify the school for collaboration with contact tracing and to identify close contacts.
- Close contacts include persons within 6 ft. or less for more than 10 minutes. Contact tracers may also consider duration and proximity of contact and other criteria in determining close contacts
- A close contact will be quarantined for 14 days from the date of last exposure, advised to monitor for symptoms, and recommend getting a diagnostic test 5 days or more after exposure.

Positive student or staff will be isolated for a minimum of 10 days from start of symptoms.
Student or staff must be 3 days without a fever, unmedicated, and have a progressive improvement in symptoms before returning.

Contacts to positive case can return to school after 14-day quarantine period.