

SCHOOL-BASED MANAGEMENT TEAM (SBMT) MEETING

Agenda / Minutes

Location:	Discovery School 67	Time:	3:10 PM	Date:	10/21/2021	
Timekeeper:	Hasan	Facilitator:	Murray/Zeis	Recorder:	Hufnagel	
Time	Topic	Related SCEP Tenet	Purpose*	Discussion Leader	Desired Outcome	Notes
3:00	Introduction and agenda	N/A	Establish purpose for meeting and recognize stakeholders' dedication	Murray	Welcome team	
3:10	Growth Plan	2	Growth Plan	Murray/Zeis	Share final plan	
3:30	School-based Budget	6	Discuss possible FTE's	Murray/Zeis	Request additional FTE's to best serve students	

Next Meeting Date: 11/18/21

*P = Presentation PS = Problem Solving D = Decision Making I = Information Sharing F = Feedback

9/12/2014

Meetings Minutes: 10/21/2021

Time: 3:10 PM via Zoom (link sent in email 10/17/2021)

Attendance:

See the sign-in sheet

Minutes:

Growth Plan

Mrs. Murray reviewed the Growth Plan and revealed how she will begin to include information related to the school's BIG ROCKS and the Growth Plan in the weekly parent memos.

School-Based Budget (Request for additional FTEs)

The team suggested great ideas to cover the vacancy for Technology, i.e. BOCES, student teachers in need of hours, concurrent classes. Mrs. Murray plans to meet with Jr. High to know whether any staff would be willing to take on another period for remuneration. If so, Mrs. Murray will have the overage opportunities approved by Adam Renzoni in HR.

Next Meeting Date: 11/18/21

Recommendations to be shared with the Board of Education:

Recommendations for the District Committee of Stakeholders: