

SCHOOL-BASED MANAGEMENT TEAM (SBMT) MEETING

Agenda / Minutes

| Location: | Discovery School 67 | Time: | 3:00 PM | Date: | 10/14/2020 | |
|--------------------|---------------------|--------------------------|--------------------------------------------------------------------------|----------------------|---------------------------------------------------------------------------------------------|-------------------------------------|
| Timekeeper: | Martinek | Facilitator: | Murray/Zeis | Recorder: | Meyer | |
| | | | | | | |
| Time | Topic | Related SCEP Tenet | Purpose* | Discussion Leader | Desired Outcome | Notes |
| 3:00 | Review agenda | N/A | Establish purpose for meeting and recognize the stakeholders' dedication | Murray | Welcome team | |
| 3:05 | Growth Plan | 6 | Growth Plan | Murray/Zeis | Review the 2020-21 Growth Plan | Brainstorm ideas for sustaining PTO |
| 3:20 | Title I Funds | 6 | Amendment | Murray/Zeis | Decide how to reallocate funds to best spend monies and support school/district initiatives | SBB |
| 3:35 | Paint Project | 2 | Provide Update | Murray/Zeis | Celebration/fresh start | |
| 3:45 | DPCC & SEPAC | 6 | Turnkey Information | Speidel | Keep SBMT apprised of committee discussions/plans | |

Next Meeting Date: Wednesday, 11/18/20

*P = Presentation PS = Problem Solving D = Decision Making I = Information Sharing F = Feedback

9/12/2014

Meetings Minutes: 10/08/2020

Time: 3:00 PM via Microsoft Teams

Attendance:

See the sign-in sheet

Minutes:

Review the agenda – Principal Murray

Growth Plan

- Principal Murray explained the DTSDE process and the formulation of our Growth Plan. There are 5 areas of improvement within the plan. The area applicable to SBMT is Area #5-Tenent 6 which relates to Family and Community Engagement. Mrs. Murray explained the process to ensure the Growth Plan was written via collaborating with stakeholders and driven from data.
- Mrs. Murray reviewed Areas 1-5. The School Leadership committee met 4 times (September 24 at 7:15 AM and 3:00 PM and October 6 at 7:15 AM and 3:00 PM).

Title I Funds

- SBMT suggested we use host (virtual) parent night to provide direct instruction around our school-wide processes (RACCE/RICCE). The acronyms provide students across grades 2-8 a consistent starting point/strategy to write responses to ELA questions and solve math word problems. The "discussion leaders" would be comprised of two (vertical) groups of ELA and Math teachers.
- Funds will be reallocated from “meeting expenses” and “contract services” and “instructional supplies” to “discussion leader” and “postage”.
- Administration will need to complete the Amendment process and submit it to OPFE.
- Administration will reach out to Dr. Kawi (OPFE) for support.

Paint Project

- SBMT liked the color scheme. Principal Murray explained the colors were selected to blend in with/ match the existing ceiling color.
- Principal Murray explained there is a \$50,000 deficit. As a result, Mr. Zeis, Mr. O’Mara and she had to “cut” work from the original plan to allow for all classrooms and hall/stairwells to be painted. Proposed cuts included the Auditorium and flooring (gym, café, tech room).

DPCC (Speidel)

- DPCC met Oct. 14. The discussed Federal funding and the 20% budget deficit.

- DPCC filed a grievance with NYS against BPS on the basis of “the district not including parents on committees to create Reopening Plans”

SEPAC (Speidel)

- No update as the team has not met yet. New bylaws need to be created as SEPAC broke away from BOE and will operate as an independent parent group.

Next Meeting Date: 11/18/20

Recommendations to be shared with the Board of Education:

Recommendations for the District Committee of Stakeholders: