

SCHOOL-BASED MANAGEMENT TEAM (SBMT) MEETING

Agenda / Minutes

Location:	Discovery School 67	Time:	3:00 PM	Date:	9/16/2021	
Timekeeper:	Meyer	Facilitator:	Murray/Zeis	Recorder:	Martinek	
Time	Topic	Related SCEP Tenet	Purpose*	Discussion Leader	Desired Outcome	Notes
3:00	Introduction and agenda	N/A	Establish purpose for meeting and recognize stakeholders' dedication	Murray	Welcome team	
3:10	SBMT Team	2	Welcome Team	Murray	Introduction	
3:30	Growth Plan	6	Growth Plan	Murray/Zeis	Discuss the plan to write the 2020-2021 Growth Plan Parent Engagement Discussion	

Next Meeting Date: 10/21/21

*P = Presentation PS = Problem Solving D = Decision Making I = Information Sharing F = Feedback

Meetings Minutes: 9/16/2021

Time: 3:10 PM via Zoom (link sent in email 9/11/2021)

Attendance:

See the sign-in sheet

Minutes:

Introduction of SBMT Team

- Everyone around the table took a moment to introduce themselves.

Growth Plan

-Mrs. Murray review Areas of Improvement 1-4 and gathered feedback.

-Mrs. Murray will work with Mrs. Peterson and the representatives from F.A.C.E. and Parent Network on Sept. 17 to outline Area of Improvement #5.

Parent Involvement

- Mr. Zeis led a discussion around the Parent Engagement Policy & Compact. Members agreed.

-Mrs. Hasan reported on the PTO t-shirt sale. 80 shirts were sold in one-hour afterschool on Tuesday. T-shirts sold moving forward will be profit. Mrs. Murray suggested the Jr. high teachers should use the same vendor as the quality is good and prices are reasonable.

Next Meeting Date: 10/21/21

Recommendations to be shared with the Board of Education:

Recommendations for the District Committee of Stakeholders: