



BYRON W. BROWN
Mayor of Buffalo

DEPARTMENT OF PUBLIC WORKS, PARKS & STREETS

November 2, 2022

Title of Position: Water Service Worker #4700

Number of Vacancies: 3 Provisional

Salary Range: \$34,682 - \$52,125

DISTINGUISHING FEATURES OF THE CLASS:

An incumbent to a position in this class is responsible for the repair and cleaning of water service boxes and fire hydrants. This is considered semi-skilled maintenance work involving no plumbing experience and the repair work is not difficult or complex in nature. Work is performed under immediate supervision of the Assistant Water Distribution Superintendent or Caulker Supervisor I and work reports are submitted daily. Unusual problems are referred to a supervisor. This position has no supervisory responsibility.

TYPICAL WORK ACTIVITIES

Inspects, cleans and repairs water service boxes; may be required to dig and replace top-half portion water service boxes; Records locations of boxes in relation to distance from houses;
Shuts off and turns on water services;
Checks and pumps out fire hydrants during the winter months to prevent freezing;
Greases and packs fire hydrants;
flushes hydrants and performs minor repairs to same;
performs leak detection; May be required to shovel snow, cut grass and weeds near and around fire hydrants;
Replaces broken or missing valve box covers; In an emergency, places precautionary equipment around excavations and traffic hazards;
Maintains daily records of field work performed and material labor and equipment used; Performs related duties as required.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS

Working knowledge of the construction, repair and servicing of fire hydrants and water service boxes;
Mechanical aptitude;
Ability to understand and carry out oral and written directions; Ability to withstand heavy labor work for extended periods of time;
Ability to work under adverse weather conditions; Physical condition commensurate with the demands of the position.



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CONTINUED – WATER SERVICE WORKER #4700

MINIMUM QUALIFICATIONS

Promotional

- (A) Continuous and permanent status in the Department of Public Works, Parks, & Streets as a Laborer in the competitive class for **one year**;
or
- (B) Continuous and permanent status in the Department of Public Works, Parks, & Streets as a Laborer I, Laborer II, or Street Worker in the non-competitive class for **two years**.

Open Competitive

Applicants must have at least **six months** of full time manual labor work experience.

City Residency Required

In the absence of clear and convincing evidence to the contrary, an applicant shall be deemed a non-resident if they cannot show ninety (90) days of continuous and uninterrupted residence in the City of Buffalo prior to filing application.

Applicants must submit their resume detailing relevant experience and qualifications for this position by **Monday, November 14, 2022** to:

Kellianne Griffith
kgriffith@buffalony.gov
65 Niagara Square, Room 511
Buffalo, NY 14202