

# School-Based Management Team Attendance Log

<b>School:</b>	206
<b>Meeting Date:</b>	9/30/21

## PLEASE BE SURE TO SIGN IN UNDER THE CORRECT CATEGORY

### Administrator(s)

Name	Signature
1. Michael Morris	x
2. Kathleen Thomas	x
3. Molly Forerro	x
4. Tracey Travis	
5. Dr. Martin Lyonga	

### Parent(s) – please check all that apply

Name	Signature	Parent Facilitator	Parent – DPCC Representative	Parent – PTO Representative	Parent - Other
1. Lisa Dulniak	x	x		x	
2. Jasmine Hardy			x		
3. Michele Nebrich					x
4. Vanessa Cotto					x
5. Don Ando					x
6. Krissy Erdolino					x
7. Edward Speidel	x				x
8.					
9.					
10.					

### Teacher(s) – BTF Delegate

Name	Signature
1. Janine Williams	abs

## School-Based Management Team Attendance Log

2.	
3.	

### Teacher(s)

Name	Signature
1. Paul McPartland	x
2. Jackie Nigrelli	x
3. Alyssa Blossom	x
4. Chrissy Hall	ABS
5. Robin Merrill	x
6. Molly Lynch	x
7. Laura Boland	
8. Sterling South	x
9. Nikki Dovi	x
10. Amber Nigro	
11. Heather Maeder	x
12. Kathleen Marren	

### Teacher Aide/Assistant(s)

Name	Signature
1. Carmen Ortiz	x
2.	
3.	

### Student(s)

Name	Signature
1.	
2.	

### Community Member(s) – optional

Name	Signature
1. Hannah Larson- Best Self	
2. Michelle Summar- Best Self	x

## School-Based Management Team Attendance Log

3. April Strommer – Say Yes	x
4. Lou Petrucci- Board Member	
5.	
6.	
7.	
8.	

<b>Meeting: SBMT/ CET</b>		<b>Key Roles</b>	
Date: 09/30/21 Location: Virtual- Zoom platform		Meeting Facilitator: Thomas	Timekeeper: K. Thomas
Start Time: 1:00		Minute Taker: K. Thomas	
Meeting Purpose: Updates/ Decision Making including Title I parent meeting and engagement budget		<a href="https://zoom.us/j/91760540376?pwd=ZUNpVDZxOHVNSINhTIhkTEZaVkpvZz09">https://zoom.us/j/91760540376?pwd=ZUNpVDZxOHVNSINhTIhkTEZaVkpvZz09</a>	

Time	Topic	Purpose	Discussi on Leader	Notes
1:00	Housekeeping/ Welcome Back	Information Sharing	Morris	New Community School Navigator- April- begins today (split with us and Southside) New Counselor- Heather Maeder Parent Liaison – continuing- Lisa Dulniak DPCC- Jasmine Hardy continuing <ul style="list-style-type: none"> <li>• Last Thursday of each month</li> <li>•</li> </ul>
1:10	Review of previous meeting	Decision Making- Accept Minutes	Morris	Motion to approve- South 2 <sup>nd</sup> - Merrill
1:15	COVID Updates	Information Sharing	Morris	<ul style="list-style-type: none"> <li>• District/School Protocols- collective safety- positive case letters are sent the day we have confirmation, close contacts are called by admin (averaging 3 per each positive case- all related to lunch), positive case letters, mask wearing, letters to staff for approved concurrent, posted on the DNA under medical for</li> </ul>

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				<p>teachers- internal updating regularly for medical exemptions (inc COVID, symptoms, and contacts)- Portal has updated COVID cases per school</p> <ul style="list-style-type: none"> <li>• Parent Contacts- concerns from Parents regarding school messenger letters- we are following protocols- in most cases, the student has already been out sick prior to testing positive, nurse's office has been busy- students do not return without proof of negative</li> <li>• Building Safety- cleaning is conducted as soon as student with symptoms leave the building</li> <li>• Questions? – How many out per day- no more than 2 positive cases on any given day, monitoring with NP and ECDOH- yesterday 7 students were out with COVID related approved concurrent instruction</li> <li>• Senior updates- working with seniors and disappointment with some activities that may be restricted due to COVID protocols- we are working with the District</li> <li>• No Homecoming Dance due to COVID restrictions this year</li> <li>• Class pics this week- Senior pics are in Nov.</li> <li>• 9<sup>th</sup>/10<sup>th</sup>- more challenging- didn't have full junior high experience and opportunity to transition to high school years- more of a struggle- we are working on timeliness- need modeling- whole faculty effort</li> <li>• AP- increased numbers- looking to continue adding to our courses</li> <li>• Be Solar- 9/10 staying consistent with enrollment numbers- students this summer worked with Tesla- continuing on to ECC full time</li> </ul>
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				<p>in 5<sup>th</sup> year (still show on our rolls due to the format of the program)</p> <ul style="list-style-type: none"> <li>• Parent meetings regarding reopening- inconsistent attendance- there will be additional dates put out there in the upcoming month or so</li> </ul>
1:30	Partner Updates	Information Sharing/ Updates	Varies	<ul style="list-style-type: none"> <li>• Clinical- looking to increase tier 1 supports- utilizing the RFA electronically- also working on getting updated contact info due to lapse in in person time</li> <li>• Social work intern- Miss Kayla- will be working on establishing a case load in the upcoming weeks</li> <li>• Pantry is moving forward</li> <li>• Pride Alliance after school</li> <li>• Counselors- meeting with students, schedules, transcripts- credits, senior credit reviews are due by Nov 1</li> <li>• October 13- PSAT</li> <li>• College Access Specialist meetings are being set up</li> <li>• SADD and Connect Life are up and Running- larger number of students joining and looking to be involved, Spirit Week will be at the end of October- Pink Fundraiser- every Wednesday- bake sale in the lunch room- on Wednesdays we wear pink for Pinktober and Breast Cancer Awareness- bring about greater awareness including impact on men- monthly bulletin board for various health awareness issues to expand horizons</li> <li>• Character Counts is moving forward- bulletin board and information sharing is moving forward</li> </ul>

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				<ul style="list-style-type: none"> <li>Academically- the first three weeks has included a lot of data collecting to determine students' current levels of understanding, social emotional health, etc to determine pacing and day to day planning</li> <li>ELT- on hold right now- working to identify students for lunch groups, Hannah is being trained in teen mental health first aid- will turn key to students</li> </ul> <p>Questions- How many with IEPs and 504s? approx. 200/30</p>
1:45	PTO	Information sharing/update	Dulniak	<ul style="list-style-type: none"> <li>Moving forward- meetings will be first Tuesday of each month</li> <li>Title I Planning has begun (budget, compact narrative, etc.)</li> <li>next meeting voting for positions on the PTO and finalizing Title I documents for submission</li> <li>Continuing relationship with EPIC- brought in interesting conversations and looking to expand parent attendance</li> <li>Looking to increase fundraising now that we have more options available</li> </ul> <p>Questions- How do we share info from these meetings? – we've been able to add our IT coach and Sterling to update our website, there have been some limitations due to hacking etc., we will have info on the SPHS website- Social Media site as</p>

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				<p>well- we have a few How can we incorporate students attending virtually? Students can participate virtually in activities as well- returning to the use of schoology for information sharing- most of our students are in person- we will also add a virtual component to ELT and CS Newsletter for parents who aren't technologically engaged? We can put a survey out there to see how parents want to be connected- post to website; we also use connect ed but parents ignore these sometimes due to the number of memos received</p> <p>Suggestion that one AP and each dept. head to send a letter to parents- Kruger currently works on a newsletter monthly with me; Dybalski has the school paper; we've also considered a "news broadcast" with Sterling</p> <p>SPHS Instagram? – highlight what we are doing with link to school site, paper, etc.</p> <p>What do you suggest as a parent- how can we recruit other parents? – School has to facilitate the meeting of parents – at meetings- introduce each other and what we do for the community</p> <p>You can join PTO as well</p> <p>Requires media release from parents</p>
2:00	Community Schools	Information Sharing	Thomas	<p>October 2- Katie read agenda to the team- will email- it has been shared to the SPHS staff already- sent flyers to local elementary schools</p> <p>Increasing our evening offerings- horticulture, personal training, 3 art programs. Parent only</p>

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				<p>painting classes were suggested by the PTO, Saturdays- Drone class- make sure students know that it is a three class commitment- working with community centers, local churches, local businesses etc.</p> <p>Question- How many attend? Usually 100-150- early fall tends to be lower due to community organizations/sports Work in conjunction with the groups to share info and encourage attendance</p>
	New Business		Any	None
	Adjourn			Motion- Speidel 2:00 pm 2 <sup>nd</sup> - South