

2020-2021 BPS Title I Parent and Family Engagement Activity Narrative

School: South Park HS #206

Contact Person: Michael Morris mmorris@buffaloschools.org

Kathleen Thomas kthomas@buffaloschools.org

Activity Title	Title I Parent Presentation
Date and Time of Activity	December 10, 2020 4:30 pm
School goal that this activity addresses	<p>Mission: We will mobilize the assets of the school, families and neighborhood to make SPHS a thriving school that cultivates a united effort for the success of students to strengthen the local community.</p> <p>Guiding Principles:</p> <ol style="list-style-type: none">1. Embrace innovation and honor tradition2. Empower a strong voice at SPHS3. Strive towards equity4. Celebrate diversity5. Build on community strengths6. Foster strong partnerships7. Advocate for local decision making8. Set high expectations for all9. Share accountability for results
Targeted Audience	Parents of Students in Grades 9-12
Identify the Type(s) of Involvement that this activity addresses: <input type="checkbox"/> Parenting <input checked="" type="checkbox"/> Communicating <input type="checkbox"/> Volunteering <input type="checkbox"/> Learning at Home <input checked="" type="checkbox"/> Decision Making <input type="checkbox"/> Collaborating with the Community	During this parent workshop, [Name presenter group or person] will provide parents with [Describe program and what parent involvement/engagement related support or instruction the program will provide]

<p>Describe how the identified type(s) of involvement will be enhanced by this activity</p>	<p>Parents will be made aware of Title I funding policies and will be provided information regarding the school and PTO plans for budgetary decisions. In addition, parents will be made aware of upcoming events and opportunities for parent involvement.</p>												
<p>How will student learning be improved/enhanced?</p>	<p>Parents will be made aware of opportunities for ELT and additional services to support student learning. This will result in an increase in enrollment for ELT and CS events.</p>												
<p>Administrator and/or Teacher Discussion Leader(s)</p>	<table border="1"> <thead> <tr> <th data-bbox="553 806 927 842">Name(s)</th> <th data-bbox="927 806 1284 842">Position/Title</th> <th data-bbox="1284 806 1511 842"># of hours</th> </tr> </thead> <tbody> <tr> <td data-bbox="553 863 927 898">Michael Morris</td> <td data-bbox="927 863 1284 898">Principal</td> <td data-bbox="1284 863 1511 898">1</td> </tr> <tr> <td data-bbox="553 919 927 955">Kathleen Thomas</td> <td data-bbox="927 919 1284 955">Assistant Principal</td> <td data-bbox="1284 919 1511 955">1</td> </tr> <tr> <td data-bbox="553 976 927 1012">Robin Merrill</td> <td data-bbox="927 976 1284 1012">Teacher</td> <td data-bbox="1284 976 1511 1012">1</td> </tr> </tbody> </table>	Name(s)	Position/Title	# of hours	Michael Morris	Principal	1	Kathleen Thomas	Assistant Principal	1	Robin Merrill	Teacher	1
Name(s)	Position/Title	# of hours											
Michael Morris	Principal	1											
Kathleen Thomas	Assistant Principal	1											
Robin Merrill	Teacher	1											
<p>Nutrition/Catering Total (not to exceed 10% of total allocation)</p>	<p>0</p>												
<p>How will the activity be evaluated? (Maintain copies of completed evaluations)</p>	<p>Attendance and parent surveys (will post google form evaluation)</p>												

Administrator Signature: _____ **Date:** _____

Parent Signature: _____ **Date:** _____

2020-2021 BPS Title I Parent Engagement Budget Summary Sheet

School: South Park HS #206

Contact Person: Michael Morris mmorris@buffaloschools.org

Kathleen Thomas kthomas@buffaloschools.org

Complete a Budget Summary for each Parent Engagement Activity. Funds for Parent Engagement Activity must be allocated in your SBB prior to submission of this form.

Type of Transaction	Pay Rate with Benefits	Hours	Number of Participants	Total Budgeted
PROFESSIONAL STAFF				
Teacher Disc. Leader for Parent Workshops	\$38.41/hr. (check rates)	1	1	38.41
Admin. Disc. Leader for Parent Workshops	\$40.91/hr. (check rates)	1	2	81.82
Teacher Assistant	Varies	1	1	16.72
Subtotal				

CONTRACT SERVICES		
Consultant Name for Parent Workshops	Specific Service	Program Cost
Subtotal		

SUPPLIES/MATERIALS (Attach requisitions)	List specific supplies needed for this activity	Cost
Copy Paper	For fliers	\$100
Subtotal		\$100

NON-EMPLOYEE EXPENSE	Cost
Parent Reimbursement	
Nutrition (10% of Total Allocation maximum, not to exceed \$500.00)	
Postage (up to two mailings)	150

Subtotal	150
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Administrator Signature: _____ Date: _____

TOTAL ACTIVITY COST \$ 353.51

2020-2021 BPS Title I Parent and Family Engagement Activity Narrative

School: South Park HS #206

Contact Person: Michael Morris mmorris@buffaloschools.org

Kathleen Thomas kthomas@buffaloschools.org

Activity Title	PTO Meetings
Date and Time of Activity	December 3 January 7 February 4 March 4 April 1 May 6 June 3
School goal that this activity addresses	Mission: We will mobilize the assets of the school, families and neighborhood to make SPHS a thriving school that cultivates a united effort for the success of students to strengthen the local community. Guiding Principles: <ol style="list-style-type: none"> 1. Strive towards equity 2. Build on community strengths 3. Foster strong partnerships 4. Advocate for local decision making 5. Set high expectations for all 6. Share accountability for results

Targeted Audience	SPHS Parents Grades 9-12; Student participants, staff member of the PTO											
Identify the Type(s) of Involvement that this activity addresses: <input type="checkbox"/> Parenting <input checked="" type="checkbox"/> Communicating <input type="checkbox"/> Volunteering <input type="checkbox"/> Learning at Home <input checked="" type="checkbox"/> Decision Making <input type="checkbox"/> Collaborating with the Community Describe how the identified type(s) of involvement will be enhanced by this activity	Parents will volunteer regularly to collaborate with school staff and community partners to plan for parent workshops, student events, incentives for students, fundraisers and other activities to promote parent engagement, student success and overall school improvement.											
How will student learning be improved/enhanced?	Parents will plan to incentivize learning, to provide opportunities outside of the traditional classroom for learning, and to promote parental support to increase student success toward graduation.											
Administrator and/or Teacher Discussion Leader(s)	<table border="1"> <thead> <tr> <th data-bbox="553 1016 902 1052">Name(s)</th> <th data-bbox="911 1016 1317 1052">Position/Title</th> <th data-bbox="1317 1016 1513 1052"># of hours</th> </tr> </thead> <tbody> <tr> <td data-bbox="553 1066 911 1115">Kathleen Thomas</td> <td data-bbox="911 1066 1317 1115">AP</td> <td data-bbox="1317 1066 1513 1115">7</td> </tr> <tr> <td data-bbox="553 1125 911 1173">Robin Merrill</td> <td data-bbox="911 1125 1317 1173">AP</td> <td data-bbox="1317 1125 1513 1173">7</td> </tr> </tbody> </table>	Name(s)	Position/Title	# of hours	Kathleen Thomas	AP	7	Robin Merrill	AP	7		
Name(s)	Position/Title	# of hours										
Kathleen Thomas	AP	7										
Robin Merrill	AP	7										
Nutrition/Catering Total (not to exceed 10% of total allocation)	0											
How will the activity be evaluated? (Maintain copies of completed evaluations)	Attendance / parent involvement in the meetings (minutes)											

Administrator Signature: _____ **Date:** _____

Parent Signature: _____ **Date:** _____

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Kathleen Thomas kthomas@buffaloschools.org

Complete a Budget Summary for each Parent Engagement Activity. Funds for Parent Engagement Activity must be allocated in your SBB prior to submission of this form.

Type of Transaction	Pay Rate with Benefits	Hours	Number of Participants	Total Budgeted
PROFESSIONAL STAFF				
Teacher Disc. Leader for Parent Workshops	\$38.41/hr. (check rates)	7	1	268.87
Admin. Disc. Leader for Parent Workshops	\$40.91/hr. (check rates)	7	1	286.37
Teacher Assistant	Varies			
Subtotal				555.24

CONTRACT SERVICES		
Consultant Name for Parent Workshops	Specific Service	Program Cost
Subtotal		

SUPPLIES/MATERIALS (Attach requisitions)	List specific supplies needed for this activity	Cost
Book Study- Title TBD by PTO vote		\$100
Subtotal		\$100

NON-EMPLOYEE EXPENSE	Cost
Parent Reimbursement	
Nutrition (10% of Total Allocation maximum, not to exceed \$500.00)	
Postage (up to two mailings)	
Subtotal	

Administrator Signature: _____ Date: _____

TOTAL ACTIVITY COST \$ 655.24

2020-2021 BPS Title I Parent and Family Engagement Activity Narrative

School: South Park HS #206

Contact Person: Michael Morris mmorris@buffaloschools.org

Kathleen Thomas kthomas@buffaloschools.org

Activity Title	Parent Support Office Hours
Date and Time of Activity	4:00- 5:30
School goal that this activity addresses	December 14 th - 17 th February 22 th - 25 th May 17 th - 20 th
Targeted Audience	Parents of SPHS students by Cohort
<p>Identify the Type(s) of Involvement that this activity addresses:</p> <p><input checked="" type="checkbox"/> Parenting <input checked="" type="checkbox"/> Communicating <input type="checkbox"/> Volunteering <input checked="" type="checkbox"/> Learning at Home <input checked="" type="checkbox"/> Decision Making <input checked="" type="checkbox"/> Collaborating with the Community</p> <p>Describe how the identified type(s) of involvement will be enhanced by this activity</p>	<p>During this parent workshop, building administration will provide parents with the opportunity to express concerns, address their child’s academic and social emotional needs and make connections to support their child’s educational success. These meetings will consist of the building principal, the corresponding cohort assistant principal, a teacher assistant (to translate as needed) and a member of the SST or support staff. Break out rooms will be utilized as needed to provide individual support, training to access the parent portal and schoology, and to connect to community partners.</p> <p>There will be one meeting per cohort at the conclusion of each of the first 3 marking periods.</p> <p>Parent Engagement related to communication, learning and home and decision making will be enhanced by collaborating with the leadership team and school based support staff to develop and monitor plans for individual students.</p>

How will student learning be improved/enhanced?	Students learning will be enhanced through parent awareness and the provision of both academic and social emotional supports to remove barriers to student progress.		
Administrator and/or Teacher Discussion Leader(s)	Name(s)	Position/Title	# of hours
	Michael Morris	Building Principal	6 hours x3 = 18
	Carlos Wallace	Grade 9 AP	1.5 hoursx3= 4.5
	Kathleen Thomas	Grade 10 AP	1.5 hoursx3= 4.5
	Joshua Miller	Grade 11 AP	1.5 hoursx3= 4.5
	Molly Forero	Grade 12 AP	1.5 hoursx3= 4.5
	Molly Lynch	School Psychologist	3 hoursx3= 9
	Sterling South	School Social Worker	3 hoursx3= 9
Nutrition/Catering Total (not to exceed 10% of total allocation)	0		
How will the activity be evaluated? (Maintain copies of completed evaluations)	Parent attendance and evaluation (Google form)		

Administrator Signature: _____ **Date:** _____

Parent Signature: _____ **Date:** _____

2020-2021 BPS Title I Parent Engagement Budget Summary Sheet

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Kathleen Thomas kthomas@buffaloschools.org

Complete a Budget Summary for each Parent Engagement Activity. Funds for Parent Engagement Activity must be allocated in your SBB prior to submission of this form.

Type of Transaction	Pay Rate with Benefits	Hours	Number of Participants	Total Budgeted
PROFESSIONAL STAFF				
Teacher Disc. Leader for Parent Workshops	\$38.41/hr. (check rates)	9 (2 participants at 3 hours each= 6 hours)	2	691.38
Admin. Disc. Leader for Parent Workshops	\$40.91/hr. (check rates)	18	1	736.38
		4.5	4	736.38
Teacher Assistant	Varies	18	1	300.96
Subtotal				721.38

CONTRACT SERVICES		
Consultant Name for Parent Workshops	Specific Service	Program Cost
Subtotal		

SUPPLIES/MATERIALS (Attach requisitions)	List specific supplies needed for this activity	Cost
Copy paper	Follow up materials to be sent to families	\$100
Subtotal		

NON-EMPLOYEE EXPENSE	Cost
Parent Reimbursement	
Nutrition (10% of Total Allocation maximum, not to exceed \$500.00)	
Postage (up to two mailings)	\$100
Subtotal	

Administrator Signature: _____ **Date:** _____

TOTAL ACTIVITY COST \$ 2265.10

2020-2021 BPS Title I Parent and Family Engagement Activity Narrative

School: South Park HS #206

Contact Person: Michael Morris mmorris@buffaloschools.org

Kathleen Thomas kthomas@buffaloschools.org

Activity Title	Senior Parent Informational Meeting
Date and Time of Activity	January 12, 2021 4:30- 5:30 May 3, 2021 4:30- 5:30
School goal that this activity addresses	
Targeted Audience	Parents of SPHS students in the 2017 Cohort (2021 Graduates)
Identify the Type(s) of Involvement that this activity addresses: <input type="checkbox"/> Parenting <input checked="" type="checkbox"/> Communicating <input type="checkbox"/> Volunteering <input checked="" type="checkbox"/> Learning at Home <input checked="" type="checkbox"/> Decision Making <input type="checkbox"/> Collaborating with the Community Describe how the identified type(s) of involvement will be enhanced by this activity	<p>School administration and teaching staff will provide parents with a presentation regarding graduation requirements, student supports and expectations.</p> <p>Parent Engagement related to communicating, learning at home and decision making will be enhanced as we increase two way communication, develop plans for individual student progress in their remote learning, and identify plans to address continued needs of the senior class.</p>
How will student learning be improved/enhanced?	Through direct communication with parents of seniors, plans will be developed and/or revised for students to complete graduation requirements and develop engagement opportunities for families and students around graduation.

Administrator and/or Teacher Discussion Leader(s)	Name(s)	Position/Title	# of hours
	Mike Morris	Principal	2
	Molly Forero	AP	2
	Kenya House	Senior Class Advisor	2
	Teachers of Seniors TBD		2 x 3 teachers= 6
	Nikki Dovi	Senior School Counselor	2
	Alyssa Blossom	Senior School Counselor	2
Nutrition/Catering Total (not to exceed 10% of total allocation)	0		
How will the activity be evaluated? (Maintain copies of completed evaluations)	Parent surveys; an increase in the number of seniors on track to graduate (overall grad %)		

Administrator Signature: _____ **Date:** _____

Parent Signature: _____ **Date:** _____

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Type of Transaction	Pay Rate with Benefits	Hours	Number of Participants	Total Budgeted
PROFESSIONAL STAFF				
Teacher Disc. Leader for Parent Workshops	\$38.41/hr. (check rates)	2	6	460.92
Admin. Disc. Leader for Parent Workshops	\$40.91/hr. (check rates)	2	2	163.64

Teacher Assistant	Varies			
Subtotal				

CONTRACT SERVICES		
Consultant Name for Parent Workshops	Specific Service	Program Cost
Subtotal		

SUPPLIES/MATERIALS (Attach requisitions)	List specific supplies needed for this activity	Cost
Copy Paper for mailings to families		\$200
Subtotal		

NON-EMPLOYEE EXPENSE	Cost
Parent Reimbursement	
Nutrition (10% of Total Allocation maximum, not to exceed \$500.00)	
Postage (up to two mailings)	250
Subtotal	250

Administrator Signature: _____ Date: _____

TOTAL ACTIVITY COST \$ 874.56

2020-2021 BPS Title I Parent and Family Engagement Activity Narrative

School: South Park HS #206

Contact Person: Michael Morris mmorris@buffaloschools.org

Kathleen Thomas kthomas@buffaloschools.org

Activity Title	Technology Training
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Date and Time of Activity	January 19, 2021 4:30- 6:30 With 3 follow up staff office hours/ trainings to be held in one hour sessions (based on evaluation feedback)		
School goal that this activity addresses	Increase the number of parents utilizing parent portal Increase the number of students on track to pass to the next grade level		
Targeted Audience	Parents and Students Grades 9-12 SPHS		
Identify the Type(s) of Involvement that this activity addresses: <input checked="" type="checkbox"/> Parenting <input checked="" type="checkbox"/> Communicating <input type="checkbox"/> Volunteering <input checked="" type="checkbox"/> Learning at Home <input type="checkbox"/> Decision Making <input type="checkbox"/> Collaborating with the Community Describe how the identified type(s) of involvement will be enhanced by this activity	During this parent workshop, the building ITC will provide parents with training in Schoology and Infinite Campus (portal access) to support their ability to monitor their student’s academic progress, attendance and assignments. Parent Engagement related to parenting, communicating and learning at home will be enhanced by showing parents how to access their online portals, modeling and assisting them in browsing the available tabs including courses to support their understanding of their student’s progress, and teaching them how to contact teachers through the online monitoring systems.		
How will student learning be improved/enhanced?	Through parent/teacher communication, overall student performance will be improved as parents will be able to better support their students learning from home and will monitor missing or incomplete assignments.		
Administrator and/or Teacher Discussion Leader(s)	Name(s) TBD Heidi Gruber Sterling South	Position/Title Building Admin ITC Social Worker and IT support	# of hours 2 5 5
Nutrition/Catering Total (not to exceed 10% of total allocation)	0		
How will the activity be evaluated? (Maintain copies of completed evaluations)	Attendance at the workshop Evaluation (Google Forms)		

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Administrator Signature: _____ **Date:** _____

Parent Signature: _____ **Date:** _____

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Complete a Budget Summary for each Parent Engagement Activity. Funds for Parent Engagement Activity must be allocated in your SBB prior to submission of this form.

Type of Transaction	Pay Rate with Benefits	Hours	Number of Participants	Total Budgeted
PROFESSIONAL STAFF				
Teacher Disc. Leader for Parent Workshops	\$38.41/hr. (check rates)	5	2	384.20
Admin. Disc. Leader for Parent Workshops	\$40.91/hr. (check rates)	2	1	81.82
Teacher Assistant	Varies			
Subtotal				466.02

CONTRACT SERVICES		
Consultant Name for Parent Workshops	Specific Service	Program Cost
Subtotal		

SUPPLIES/MATERIALS (Attach requisitions)	List specific supplies needed for this activity	Cost
Subtotal		

NON-EMPLOYEE EXPENSE	Cost
Parent Reimbursement	
Nutrition (10% of Total Allocation maximum, not to exceed \$500.00)	
Postage (up to two mailings)	
Subtotal	

Administrator Signature: _____ **Date:** _____

TOTAL ACTIVITY COST \$ 466.02