



BENEFITS OFFICE

806 City Hall, 65 Niagara Square

Buffalo, New York 14202


Phone (716) 816-3754 * Fax (716) 851-3587

Benefits@buffaloschools.org

www.buffaloschools.org/benefits

Henry A. Richmond Trust Fund

Application must be completed in entirety.

First Name Bruce	Last Name Wayne	Employee ID # 010101	Work Location School 2
Street Address 789 Bruce Manor		City Buffalo	State NY
		Zip 14202	
Email Address lambatman@gmail.com		Phone 716-555-4567	
Requirements			
Are you a fulltime permanent or probationary teacher?	Yes <input checked="" type="radio"/>	No <input type="radio"/>	
Is your injury or illness work related?	Yes <input type="radio"/>	No <input checked="" type="radio"/>	
Have you exhausted all potential income from the District?	Yes <input checked="" type="radio"/>	No <input type="radio"/>	
Effective date of unpaid LOA	01/14/2022		
Anticipated return date of unpaid LOA	03/17/2022		
Name of HR Generalist/Administrator managing your LOA	Diana Themyscira		
You are required to provide medical documentation attesting to at least one of the qualifying circumstances.			
Upload documentation here 			
You are required to provide documentation attesting to your relationship if your LOA is for a family member			
Upload documentation here			
Qualifying Circumstances			
<input checked="" type="radio"/> Personal Illness	<input type="radio"/> Sick spouse in need of care		
<input type="radio"/> Sick child in need of care OR FMLA Child Bonding	<input type="radio"/> Sick parent or parent in-law in need of care		
Employee Acknowledgement			

I am/was temporarily incapable of performing my job duties as result of illness incurred by myself or an eligible family member as detailed above. I attest to the accuracy of the above statements.

I understand that the information provided above for myself or my family member will be disclosed on a limited basis with the designated committee in order to obtain approval. I further understand that my signature serves as authorization for the release of this information.

Employee Signature *Bruce Wayne*

Electronically signed
by: Bruce Wayne
Date: Jan 21, 2022
10:16 EST

Date 01/21/2022

Benefits Office



Upload W-9 Form Here

"Putting Children & Families First to Ensure High Academic Achievement for All"

The Buffalo City School District is an AA/EEO Employer

Dr. Stephen Strange, M.D., Ph.D.
117A Bleeker Street
Buffalo, NY 14201

January 21, 2022

To whom it may concern:

Please be advised, Bruce Wayne is under my care is and is unable to work effective January 14, 2022 and will be re-evaluated on March 17, 2022.

Doctor Strange

Request for Taxpayer Identification Number and Certification

**Give Form to the
 requester. Do not
 send to the IRS.**

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type.
 See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Bruce Wayne	
2 Business name/disregarded entity name, if different from above	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
<input checked="" type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate	Exempt payee code (if any) _____
<input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.	Exemption from FATCA reporting code (if any) _____
<input type="checkbox"/> Other (see instructions) ▶ _____	(Applies to accounts maintained outside the U.S.)
5 Address (number, street, and apt. or suite no.) See instructions. 789 Bruce Manor	Requester's name and address (optional)
6 City, state, and ZIP code Buffalo, NY 14202	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number										
1	2	3	-	4	5	-	6	7	8	9
or										
Employer identification number										
			-							

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶	Date ▶ _____
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
 - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
 - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
 - Form 1099-S (proceeds from real estate transactions)
 - Form 1099-K (merchant card and third party network transactions)
 - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.
- If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*