2018-19 First Quarter Results

- 2018-19 First Quarterly report was distributed to the Board on October 30, 2018
- Relatively flat projection for full 2018-19 fiscal year –
  - $1.5 million budgetary surplus
  - $17.5 million deficit – ($19.0m budgeted deficit, less $1.5m budgetary surplus)
- Sales tax revenues - $1.1 million over budget
- Charter school tuition - $0.4 million under budget
- Other revenues and expenditures in line through First Quarter (3 weeks of school)
2018-19 First Quarter Results

- Bus Aide Contract ratified on September 19, 2018
- General fund FTEs
  - 71 FTE added from original budget for total of 4,779
  - 139 FTE vacant (68 FTE vacant compared to original budget)
  - 40 FTE teacher vacancy (11 FTE compared to original budget)
- Also included in report
  - Four Year Financial Plan Revenues, Expenditures, and Fund Balance updated through September 30, 2018 and compared to original June 20, 2017 Plan
Memo - Impermissible Contacts During a Bid/RFP

• An Offerer shall not make Impermissible Contacts during the period from when a Bid/RFP is first made available to the public until a contract is awarded by the Board (this period is known as the Restricted Period)

• Permissible contacts are outlined in the Bid/RFP and should only be made by an offerer to the District’s designated RFP contact, not other staff or Board Members
  • Submitting written questions during the Q&A period
  • Attending a public bidders conference
  • Submitting a written proposal or Bid response
  • Negotiating with the District after a tentative award
Memo - Impermissible Contacts During a Bid/RFP

- Nearly all other contacts are impermissible, especially those with an intent to influence or if made to anyone but the District’s designated RFP contact, as prescribed in the RFP.
- These restrictions also apply to District staff and Board members initiating contact to offerers.
- All contacts with offerers must be logged and kept as part of the official public procurement record.
  - If other staff/Board members are contacted by an offerer, take names, contact information, etc., and decline further discussion.
- Impermissible contacts must be immediately reported to the Chief Financial Officer and will be investigated.
  - Penalties to offerer may include disqualification from the RFP and potential debarment from government awards.
New Policy #5413 – Procurement: Uniform Grant Guidance for Federal Awards

• The Federal Office of Management and Budget (OMB) streamlined guidance for federal awards previously contained in eight OMB circulars into one consolidated set of guidance known as the Uniform Grant Guidance (UGG)

• Policy #5413 largely addresses the UGG related Management Letter Comment from Freed Maxick for Procurement
  • State law and District policy are generally more restrictive than UGG guidance

• Forthcoming changes to certain other policies and procedures will include:
  • Internal control testing
  • Specific language that must be incorporated into the District’s contract template, Conflict of Interest Policy, and other Procurement Policies