

Community Engagement Plan Template

Directions: Please answer the following questions to meet the requirements of Commissioner's Regulation §100.19 (c)(3).

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| <p>1. How were stakeholders consulted in the development of the Community Engagement Plan?</p> <ul style="list-style-type: none">• An email went out to community stakeholders and the Community Engagement Team (CET) met as a team to review the School Improvement Continuation Grant. |
| <p>2. How are members of the Community Engagement Team selected? What is the process for modifying the membership of the Community Engagement Team or filling vacancies? Please note: the administrator, teacher, and parent members of the Community Engagement Team must be selected through the process established in Commissioner's Regulation 100.11(b).</p> <ul style="list-style-type: none">• In June 2015, an election for CET/SBMT members took place. It was agreed upon that the membership for the CET and SBMT would be the same.• The process for modifying CET membership is to assign alternates as the newly primary member. The CET agreed that if a member misses more than two meetings, the remaining CET members may ask the alternate to become the newly appointed member. The newly appointed assignments will be based upon the number of votes that the alternates received during the general election.• Recruit additional parents via the PTO to be a part of the CET team; Students are part of the CET. |
| <p>3. What is the manner and extent of the expected involvement of all parties in developing recommendations regarding implementation of school receivership (i.e., the Community Engagement Team, Superintendent Receiver, the district, the school based leadership team)?</p> <ul style="list-style-type: none">• During the CET meeting, the team established the roles of each stakeholder – Norms of the CET are as follows: <i>Regular Attendance, Staying on Task, Responsibility, Address the Issue and Not the Person, Teamwork/Collaboration, and Consensus Decision Making</i>• Recorder has 24 hours to send out minutes to the CET, 24 hours for CET members to approve or amend meeting minutes. Mrs. Velez, school typist, will translate documents when they are sent out to the school community |

4. How will the Community Engagement Team conduct meetings and formulate recommendations?

- Adhere to the established norms.
- The CET will discuss the issues, and have agreed to defer to a general consensus.
- Adhere to attending the regular scheduled meetings
- Should the team not have time to discuss agenda items or other issues arise, the team will defer to the Parking Lot to write down those matters.

5. How will the Community Engagement Team solicit public input?

Protocol for School 3 community members (parents, community members, etc.)

- Community Meeting on Thursday, September 10th from 5:00-6:00pm
- Community members can attend meetings to provide input. While the input of the community members will be considered, only the CET members can be part of the consensus.
- There will be a specific time included within the meeting agenda to solicit public input.
- Community members will be provided with the option of recording questions and concerns throughout the meeting on index cards then the CET will address those concepts and/or concerns towards the conclusion of the meeting
- Make public (on school website) the agenda for future meetings so that outside community members can review the agenda to see if they would like to attend future meetings.

6. How will the Community Engagement Team make public its recommendations?

- School 3 Website
- Newsletter

7. How will the Community Engagement Team be provided with the information necessary to assess the implementation of the comprehensive education plan or department-approved intervention model?
- There will be close monitoring of the SIG during the CET meetings.
 - Data sources via Common Formative Assessments, Infinite Campus, DIBELS, and classroom assessments.
 - The CET will closely monitor the goals of the SIG and determine, if necessary, new benchmarks to address any additional areas of concerns.

8. How will the Community Engagement Team coordinate its work with any school based management/shared decision making team or school building leadership team that is operating in the school?
- All school based minutes are shared with the school. The goals of every team within the building are aligned to the SIG. The meeting minutes from the CET, SBMT, and other school based teams will be held on corresponding dates
 - CET members are the same as our school based management team and they are also representatives on other school based teams.
 - Meeting minutes will be shared with the rest of the faculty and staff to provide continuity amongst colleagues