



**BUFFALO PUBLIC SCHOOLS**  
**PS 3 D'Youville Porter Campus School**  
**255 Porter Avenue**  
**Buffalo, New York 14201**  
**Phone: (716) 816-3120**  
**Fax: (716) 888-7004**

**Mrs. Sharon Brown**  
**Principal**

**Mr. Freddy Barrera**  
**Assistant Principal**

**\*PLEASE KEEP THE ENVELOPE THAT THIS LETTER IS ENCLOSED IN\***

August 2015

Dear Parent/Guardian:

I hope that this letter finds you enjoying the remainder of your summer! While a letter was mailed home a few weeks ago, we have important updates and reminders.

As you may already be aware, School #3 has been recently designated as one of the receivership schools with a designation of *Struggling School*. New York State Law requires that struggling schools make rapid achievement gains within two years. We are confident that if we ALL work together on behalf of children, we will reach our goals rapidly! We are excited to share our School Improvement Plan on **Thursday, September 10, 2015 from 5:00 p.m. – 6:00 p.m. in the auditorium of School #3.** During this meeting, we also would like to receive your input on our School Improvement Plan! We have a Community Engagement Team (CET) that is comprised of administration, teachers, parents, students, and community partners who will make recommendations for improving our school. The district will hold a two hour training for parents of the CET on **Friday, August 27, 2015**. If you are interested in being on the CET and can attend the training, please contact the school at the above listed number. We look forward to seeing you at the meeting on 9/10/16.

As a reminder, the first day of school for students is on **Thursday, September 3, 2015**, and the students' school hours are from **8:00 a.m.-2:30 p.m.** Student dismissal begins at 2:15 p.m. **Please be sure that you keep the envelope that this letter is enclosed in.** The envelope includes your child's grade and homeroom for the 2015-2016 school year. Please write the homeroom number on your child's notebook so that he/she will know what room to report to on the first day of school.

During the first week of school your child will bring home the School #3 Parent/Student Handbook. Please take the time to review this document to learn about our school's policies, procedures, as well as the students' expectations. **Enclosed is a Student Uniform Policy; the information is also included in the Parent/Student Handbook.** Uniforms may be purchased at JCPenney, Target, etc. If you have questions regarding the student uniform policy, please contact the school. Furthermore, you will find our school's supply list for each grade by going onto the district's website at, [www.buffaloschools.org](http://www.buffaloschools.org). Please go to the right side of the page and click on school supplies.

Since we recognize that student achievement is connected to parent involvement, we are asking for your participation in one or more of the following areas for the upcoming school year: School Volunteer, Parent Teacher Organization and/or School Based Management Team (A school improvement, decision-making committee made up of teachers, paraprofessionals, community members, parents, students, and administrators.). I realize that many of you have extremely busy schedules; however, just volunteering one day a month will make a tremendous impact! If you are interested in participating in any of these activities, please complete the enclosed "PS 3 Parent/Guardian Volunteer Form", and return it with your child to my attention. Your child may give his/her homeroom teacher the completed form. Specific information regarding the activities will be forthcoming.

We are excited as we complete our planning and preparation for another awesome school year. I wholeheartedly believe that with a continued balance of strong building leadership, solid teaching, and proper social/emotional supports, our students can produce at high academic levels. Should you have any questions, concerns, or would like to meet with me prior to the start of the school year, feel free to contact me at the above number. I look forward to working with you, and most of all...serving our future leaders...your children.

Sincerely,

Mrs. Sharon Brown  
Principal

**PS 3 D'Youville Porter Campus School  
2015-2016**

Please complete and return this form to your child's homeroom teacher.

Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone # \_\_\_\_\_

Cell Phone# \_\_\_\_\_

Email Address \_\_\_\_\_

I would like to volunteer for the following:

\_\_\_\_\_ School Volunteer    specify \_\_\_\_\_

\_\_\_\_\_ Parent Teacher Organization

\_\_\_\_\_ School Based Management Team

I cannot volunteer for the above-listed activities; however, I would like to assist with the following:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please list any special skill(s) or contact(s) that you are willing to share with the school (e.g. arts and crafts, computer skills, dance, etc):

\_\_\_\_\_

\_\_\_\_\_