

**HOUGHTON ACADEMY  
BULLY FREE SCHOOL**


Bullying is the repeated and intentional act of hurting someone else. It continues over time and involves an imbalance of power. Bullying may be physical, verbal, emotional or through the internet. Bullying of any kind will not be tolerated at Houghton Academy. If you or someone you know is being bullied, speak up and tell an adult you trust.

**TECHNOLOGY**

For the safety of students and to prevent school issues, we are encouraging parents to strictly supervise all computer/cell phone, social networking. (Examples include Facebook, Twitter, Snapchat, texting). Cyber bullying can result in a suspension. All students are expected to follow the Buffalo Public School “Acceptable Use of Technology” policy while on school grounds.

**POSITIVE BEHAVIOR INTERVENTION AND SUPPORTS (PBIS)**

We expect positive behavior from all of our students at Houghton Academy. Below is the matrix of behaviors expected of all students within each area of the building. Students exhibiting these positive behaviors will have the opportunity to receive PBIS tickets to use for prizes. Please encourage your child to tell you about how they are displaying these positive behaviors within Houghton Academy.

	<b>Hallway</b>	<b>Classroom</b>	<b>Cafeteria</b>	<b>Computers</b>	<b>Lavatories</b>
<b>Be Respectful</b>	Walk on the right side of the hallway  Use a zero voice level.	Raise your hand.  Use voice level 2.  Use appropriate language.	Use proper manners.  Follow all adult directions.	Keep computer volume low.  Voice level 0-1.	Respect other people’s privacy.  Stay in own stall.  Throw paper towels in garbage can.
<b>Be Responsible</b>	Keep hallways clean and clear.  Go directly to your destination.	Keep desk, floor, classroom and lockers clean.  Listen for Bus # and follow directions.  Be on time and attend school.	Use voice level 0 when lights are off.  Use voice level 2 when lights are on.	Stay on appropriate websites.	Wash hands for the length of the birthday song.  Voice level 0-1.
<b>Be Safe</b>	Keep hands, feet and other objects to yourself.  Follow directions.  Walk on the stairs.	Keep hands feet and other objects to yourself.  Walk in the classroom.  Keep chair legs on the floor.	Clean up area.  Walk to the cafeteria.  Keep hands, feet, other objects to yourself and stay seated.	Keep log in/passwords to yourself.  Keep personal information to yourself.	Keep feet on the floor at all times.
<b>Be a Life-Long Learner</b>	Practice good manners.  Pay attention to the hallway bulletin boards.	Have homework and materials.  Participate in class.  Record Daily Objectives.	Eat nutritional foods.  Bring a book to read when you are finished.	Use educational websites.	Read posters about good hygiene.  Practice good hygiene.