



## Waterfront Elementary School #95

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David P. Hills, Principal  
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September 30, 2015

Dear Parents:

One of the components of New York State "Project Save" legislation is the requirement to practice Emergency Response Drills (Safety Drills). The Buffalo Police Department partners with our school to assure satisfactory completion of the drills.

In compliance with "Project Save" requirements we will hold our first practice drill on Monday, October 5. Before this date, teachers will discuss this safety drill in their classrooms with the students. Teachers will share the comparison of fire drills that are held regularly. As we practice "fire drills" to keep us safe outside our school, we will practice "Safety Drills" to keep us safe inside our school.

Our Safety Drill includes the following procedures in each classroom once a building announcement has been made:

- Teacher closes and locks classroom door and windows, leave lights on and blinds raised.
- Students will move to an area in the classroom away from windows/doors, and be seated on the floor.
- Everyone waits for the official "all clear" from the principal or Police Chief.

We are committed to maximizing the safety of everyone in our school by practicing these drills. We also want every student to be comfortable with our procedures and confident that they are safe in school.

Please do not hesitate to call with any questions you may have.

Sincerely,

David Hills, Principal