



Office of Accountability
Title I School & Community Services
Room 320 EB
Albany, New York 12234
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June 29, 2018

Dr. Kriner Cash, Superintendent
Buffalo City School District
712 City Hall
Buffalo, New York 14202

Dear Dr. Cash:

Enclosed for your review and follow up is the report of the 2018 Every Student Succeeds Act (ESSA) Coordinated Monitoring Review conducted in the Buffalo City School District on May 7-10, 2018. The report consists of five documents: the ESEA LEA Title I, Part A Review Report, the ESEA Title II, Part A Monitoring Review Report, the ESEA Title III, Part A Limited English Proficient (LEP) and CR Part 154 Reports, and a *Coordinated Monitoring Corrective Action Plan (CAP) Template*, which serves two purposes:

- 1) It provides a concise view of the corrective actions that the District must implement to come into compliance with authorizing legislation across all of the programs that were monitored.
- 2) The District must use the CAP Template to complete their required Corrective Action Plan, which must be submitted to the Department within 30 business days of receiving this report.

The ESEA Title I Neglected or Delinquent (Subpart 2) Program Monitoring Report – Facility Level, and Office of Early Learning Universal Pre-Kindergarten reports were re-scheduled for different dates of review. Their program reports and CAP reports will be sent directly to the district, under separate cover, at a later date. The District is to respond to those reports directly, using the forms/reports provided by those program offices.

The Title I section identifies “*Findings*” with required “*Corrective Actions*” or Indicator Status with corresponding “*Recommendations*” or “*Required Actions*”, which have been drawn from the LEA level review. You may, however, refer to the ESEA LEA Title I, Part A Review Report, which is enclosed, for a more detailed description of the compliance indicators that were monitored in the Title I program.

Within the Title I Report we have provided the respective federal or State regulatory citations for each of the program compliance indicators reviewed. Furthermore, the report format identifies the LEA’s review status for each indicator within one of three categories:

1. *Met Requirements*, which indicates that the documents and/or information reviewed at the LEA level and/or the information and activities reviewed at the building levels;
2. *Met Requirements with Recommendation* indicates that the LEA documents reviewed were in compliance with federal and State requirements, but that the LEA may improve the quality of their program implementation and/or documentation by implementing the NYSED-provided recommendations. Recommendations serve as technical assistance and the LEA is not required to take immediate action;

3. *Met Requirements with Required Action* indicates that the LEA documents reviewed were substantially in compliance with federal and State requirements, but that the LEA must improve the quality of their program implementation and/or documentation by implementing the NYSED-directed action. The LEA is required to respond to a required action within its Corrective Action Plan.
4. *Finding with Corrective Action* indicates that the LEA is not in compliance with federal and State requirements. The LEA must implement the NYSED-directed Corrective Action(s) within its Corrective Action Plan.

For each of the program areas reviewed for which a *Finding and Corrective Action*, or a *Required Action*, has been indicated, the District is required to develop and submit to the Department a Corrective Action Plan (CAP). The District must use the enclosed CAP template to complete this plan, which must be provided to my office within 30 business days of receiving this report. An electronic copy of the CAP response should be e-mailed to Sean Murphy, Secretary I, who manages the reports for the Title I office. Mr. Murphy's e-mail address is sean.murphy@nysed.gov. Should additional time be required to develop the plan, a written request for a time extension must be provided to my office within 30 days of receiving the report. Your CAP must:

- identify who will be directly responsible for the development and implementation of the overall plan;
- provide a detailed timeline for implementation of each corrective action and the person responsible for its implementation, and;
- provide information regarding how the LEA will monitor and evaluate the implementation of the corrective actions planned.

During the 2018-2019 school year we may schedule a follow up visit to the district to review the status of the implementation of required corrective actions. We will contact your office to schedule this visit and will ask you to assign a district liaison to organize it.

We thank you and the members of your staff for the assistance provided Department staff in conducting this review. Ms. Jaime Cohen, Director of Title I and Richard Dombkowski, Grants Coordinator were particularly helpful in organizing district records and in arranging meetings with district and school-level staff, private school administrators, and parents who were involved in the review.

Should you have any questions or need additional information, please feel free to contact me. I may be reached at: (518) 473-0295.

Sincerely,



Jason Harmon
Director

Enclosures (5)

cc: Jaime Cohen, Richard Dombkowski, Ira Schwartz, Lisette Colon-Collins, Laura Arpey, Katherine Better, Leon Hovish, William Raymer, Melanie Faby