

BUFFALO PUBLIC SCHOOLS - RFP EVALUATION

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| Department: Public Relations | General Comments: See below |
| Name of Project: Website Support Specialist | |
| RFP # : 17-0617E3-004 | |
| Names of Reviewers: Elena Cala | |

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|-------------------------|------------------------|-----|--|--|--|--|------------|
| Date: 10/02/2016 | EVALUATION CRITERIA | | | | | | |
| NAME OF FIRM | Total Cost of Services | N/A | | | | | |
| Niagara IT Solutions | 38,292.06 | | | | | | |
| | Reviewer #1 | | | | | | |
| | Reviewer #2 | | | | | | |
| | Reviewer #3 | | | | | | |
| | Reviewer #4 | | | | | | |
| | Reviewer #5 | | | | | | |
| TOTAL RATING | | | | | | | N/A |

- RFP 17-0617E3-004 Website Support Specialist bid results were opened 7/11/16. Only 2 proposals were submitted for the subject RFP. A) the current vendor, Niagara IT Solutions Inc. and B) Network Solutions, who bid on an entire re-design and enhancement of the current website (not what was spec in the RFP).
 - Because of a lack of response from the general public, the Director of Purchase recommended that IT Department staff re-evaluate the RFP for accuracy and description of work to be performed. This task was performed.
 - RFP was re-bid under number RFP# 17-0617-E2-045.
 - The bid was advertised in the Buffalo News and BPS Website on August 31, 2016 and was emailed to 16 vendors.
 - Several vendors phoned for verbal response, submitted questions and/or submitted no response (see attached table of responses).
 - Answers to questions received from vendors were posted to the district website on Tuesday, September 6, 2016.
- * Only 1 proposal was received.

The consultant performs the important role of acting on behalf of individual school personnel as well as division heads in the maintenance of department/school pages, document libraries, and day-to-day troubleshooting for the use of the web in a timely manner.