



2010-11 CSS/Financial Aid PROFILE® Fees and Payment Information

The 2010-11 CSS/Financial Aid PROFILE® (PROFILE) fees remain unchanged at \$25 for the application and initial school report and \$16 for each additional school report.

The PROFILE service provides **fee waivers** automatically to domestic (U.S. citizens or eligible non-citizens) first-time students from families with low incomes and limited assets. (Fee waivers are not available to international students.)

During the 2009-10 application cycle over 12,000 students (7.5% of domestic first-time PROFILE applicants) received fee waivers. Almost 18% of non-custodial parents of domestic first-time PROFILE applicants received a fee waiver when filing the Noncustodial PROFILE. In total, the College Board award almost \$775,000 worth of fee waivers during the 2009-10 application cycle.¹

In an effort to reach as many qualifying students as possible, the PROFILE fee waiver process is fully automated based on the family and financial information given in the application. PROFILE fee waiver guidelines are as follows:

- The PROFILE fee waiver program applies the USDA reduced price lunch income guidelines to the CSS Institutional Methodology (IM) definition of total parent income. Total parental income includes both taxable and untaxed income, with the exception of the Earned Income Credit. More information about current reduced price lunch income guidelines may be found at <http://www.fns.usda.gov/cnd>.
- Parental assets are also included in the fee waiver eligibility assessment. Dependent students whose parents report net assets in the excess of \$34,450 are not eligible for a fee waiver.
- The fee waiver covers the application and six total school reports. First-time students file an average of three PROFILE reports; thus the fee waiver process meets the needs of most entering students.
- Payment is not required until the application is submitted. When students submit their applications, they will be notified of their charges or their fee waiver receipt.
- Students who do not qualify for the fee waiver or who need to submit their reports to more than six schools may pay for their PROFILE charges using a credit card, debit card, online check or a Fee Payment Code.
- A limited number of PROFILE colleges and sponsoring organizations provide **Fee Payment Codes** to students. Each Fee Payment Code may be used to pay for one college or

¹ Data from 2009-10 start-up in September 2008 through July 31, 2009.

program report and students may use up to six Fee Payment Codes during the processing year. For more information or to order Fee Payment Codes, see the attached service description and order form.

For more information about PROFILE fees, the automated fee waiver process, or fee payment codes please contact finaidservices@collegeboard.org.



CSS/Financial Aid PROFILE® 2010-11 Fee Payment Code Service

Anyone who wishes to pay the CSS/Financial Aid PROFILE fee for applicants may purchase fee payment codes from the College Board. The code covers the student's registration fee as well as the reporting fee for one college, university, or scholarship program.

How to Order Fee Payment Codes:

To order PROFILE fee payment codes, fill out the attached form and return it to the address or fax number on the form. If you are a PROFILE using institution, and would like to be billed, please contact finaidservices@collegeboard.org for the appropriate order form.

Program Instructions and Guidelines:

- Fee Payment Codes are unique and only valid for one use.
- No refunds can be given to students who have already paid the PROFILE fees.
- No refunds can be given for pre-paid codes.
- Students may enter up to six fee payment codes to pay for their fees.
- Domestic and international students may use fee payment codes.
- You may order as many fee payment codes as you wish. We suggest, however, that you order only the minimum number of codes required and order additional codes as needed, as orders cannot be refunded.

After distributing PROFILE fee payment codes to students, instruct them to follow the directions outlined below.

How to Use Pre-Paid Fee Payment Codes:

On the PROFILE Online Fee Payment Code page, the student must enter the unique six-digit fee payment code in the "Fee Payment Code" box and **9453** in the "CSS Code" box.

CSS/Financial Aid PROFILE[®]
2010-11 Fee Payment Code Order Form
Pre-Paid

Fee Payment Codes cover the registration and reporting fees for one college or program. Codes will be e-mailed to the e-mail address below.

Number of Fee Payment Codes requested (\$25.00 per code) _____

Institution's CSS Code (if applicable) _____

Name

Organization

E-mail Address

Telephone Number

PAYMENT INFORMATION:

Check enclosed for \$_____ (payable to The College Board)

Purchase Order # _____

Bill me

BILLING ADDRESS (skip this section if check is enclosed):

Name (skip if same as above)

Title

Organization (skip if same as above)

Street Address

City

State

Zip Code

Mail or fax this order form to:
The College Board, PROFILE Fee Payment Card Order
• 11911 Freedom Drive, Suite 300, Reston, VA 20190 • Fax: (703) 707-5599