

April 9, 2013

Attn: All Buffalo Public School District Faculty

Dear Sir/Madam:

The Buffalo Public Schools have partnered with LPCiminelli, Inc. to seek junior and senior high school students in the Buffalo Public School District to participate in our Construction Connections summer program. This paid internship program, which will run from July 8 through August 23, is for students interested in the construction, architecture, and engineering industries. Participants will shadow LPCiminelli employees working on a variety of Western New York projects and will be exposed to many departments within the company. This business-management program, while focusing on the day-to-day office experience, will allow students to visit field offices and gain firsthand jobsite experience.

The application process requires that each applicant submit a 250-word typed composition explaining why he or she would like to learn about the construction industry. Students may also discuss any experiences or attributes of their personality that make them strong candidates for this opportunity. The composition must be submitted, along with a completed application, a copy of the student's transcript, and one letter of recommendation by May 31, 2013.

LPCiminelli, Inc. will accept candidates based upon their 250-word composition, recommendation letter, completed application and if they have participated in an LPCiminelli Construction Connections program (i.e., TEAM, past LPC intern, Bennett at Bethune, or Mission Control). The information on a candidate's transcript will affect the decision, but is not the primary consideration. We strongly encourage participation by female and minority students.

We request your assistance in generating a pool of applicants from your high school who are excited to take an active role in our company. LPCiminelli is committed to fostering interest and growth within our community and industry. We offer our expertise, and the opportunity for students to develop skills that can be transferred to all aspects of life. Together, let's expose the youth of our community to an exciting industry with room for growth. We can provide your students with a rewarding experience – an experience that will help them prepare for their future.

If you have any questions, please feel free to contact me at (716) 855-1200 ext. 268.

Thank you,

A handwritten signature in cursive script that reads "Tracy Jordan-Cardwell".

Tracy Jordan-Cardwell  
Public Affairs Manager  
LPCiminelli

*Encl. Construction Connections flyer and application*

# Construction Connections

Are you a Buffalo Public School junior or senior who has an interest in the construction field?

Do you have basic computer skills and a desire to learn how buildings are built?

If so, apply for the summer management internship and learn about architecture, engineering, and construction careers.

## The program:

- A *paid* summer internship at LPCiminelli

## The dates:

- July 8 to August 23, 2013

## What you'll do:

- Be a part of the largest construction company in Western New York
- Learn effective planning, social skills, leadership, and responsibility

## What to know:

- The application: Available April 15, 2013  
Must receive application by: May 31, 2013 (no exceptions)
- Submit a **250-word** composition on why you would like to intern at LPCiminelli and the career you plan to pursue
- A copy of your most recent transcript
- One (1) letter of recommendation

Applications are available with your school guidance counselor, or at [www.lpciminelli.com](http://www.lpciminelli.com), click on the Communication link, then the *Making It Happen* link. Applications can also be found on LPCiminelli's *Making It Happen* Facebook page.

## 2013 Summer Management Internship Application

Please Print:

_____	_____	_____	_____
<b>Last Name</b>	<b>First Name</b>	<b>MI.</b>	<b>Age</b>
_____	_____	_____	_____
<b>Street Address</b>	<b>City</b>	<b>State</b>	<b>Zip Code</b>
_____	_____	_____	_____
<b>Home Phone</b>	<b>Cell/Alternate Phone</b>	<b>Email Address</b>	

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### School Information

Name of High School: \_\_\_\_\_

Grade Level: \_\_\_\_\_ Expected Graduation Year: \_\_\_\_\_

Have you participated in any LPCiminelli Construction Connection programs? Yes or No. If yes, please list the program name and year of participation: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Do you participate in extracurricular activities? Yes or No (if yes, please list below)

\_\_\_\_\_

\_\_\_\_\_

Please list your favorite subjects: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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All applications must be received by **May 31, 2013**. Please fax to **716-854-6655** or emailed to [tcardwell@lpciminelli.com](mailto:tcardwell@lpciminelli.com). Applications can also be mailed to:

LPCiminelli, Inc.  
Attn: Tracy Jordan-Cardwell  
2421 Main Street  
Buffalo, NY 14214

Please be sure to include:

1. This application form
2. Your 250-word composition
3. A copy of your latest transcript
4. One (1) letter of recommendation

If you have any questions, please call (716) 855-1200 ext. 268