

# Merging

- ▣ Follow along – STEP by STEP
- 1. **Open Exercise 17 (SignUp)–  
Immediately Save As: PROJ2**
- 2. **Put the cursor at the bottom of the page;  
go to Insert and click Page Break**
- 2. **With cursor on New Page – go to Insert –  
Object (use the arrow) – Text from File**
- 3. **Select the next file to merge  
(either Ex 18-Safe or Ex 19-TS)**
- 4. **Repeat from Step 2**