

MATH SKILLS

Teacher Assigned Math Skills

1. From Teacher Home Page, click [Assignments](#).
2. At top of page, select course where to store assignment.
3. Select the **Assignments** tab.
4. Type New Assignment name:
5. Click **Create New Assignment**.
6. At the top click on the **Math Skills** tab.
7. Select the course (Elementary or Intermediate Math).
8. Select the difficulty level bar (Basic, Intermediate, or Advanced).
9. Click the radio button next to the topic.
10. Click the down arrow under Skills and select the skill group to practice.
11. Scroll down and select **Browse and Select Questions Individually** or Add Randomly Selected Questions if you want to add any set of questions from the skill group.



Student Self-Generated Math Skills

1. In the middle of the page you will see **Courses**: Mathematics, Science, Social Studies, and English & Foreign Languages.
2. Click on the **Mathematics** drop down arrow and choose Elementary Mathematics, Intermediate Mathematics or just Math.
3. Click **GO** (next to the drop down box).
4. Scroll down and click **Skill Review**.
NOTE: Once in, you can scroll down and use **View Skills Report** to see previous progress.
5. Choose the **Difficulty Level** (D=3rd, E=4th, F=5th, G=6th, H=7th, I=8th grade).
6. Across from the Unit to practice, click on the down arrow next to **all skills**. Select a skill based on what your teacher suggests or a skill that needs improvement.
7. Click **GO!** You will be given problems to practice until you click Home or Logout.



FINDING OTHER ELEMENTARY SKILLS

Reading Sets

1. Create an assignment and select the **Castle Reading Sets** tab.
2. To find all reading sets, set the course to **ELA** and set the Difficulty Level.
OR
To find ranges of sets: Elementary English=K-5; Intermediate English=6-8; English=9-12.
3. To view a set, click on the magnifying glass to the right the set name.
4. To add a set to your assignment, click on the **+** sign and click on Yes.



Numbers, Letters, Colors, Shapes, Time, Money

1. Create an assignment and select the **Castle Questions** tab.
2. Be sure the Show classic course is NOT checked.
3. Click on ELA and select desired options: Multiple Choice, Fill-in and/or Constructed Response.
4. Check on Topics then click Start (you may not find all options available if you use Levels).
5. Click on **+** next to Foundational Skills.
6. Review various options available (Alphabet, Beginning Sounds, Sight Words, etc.) including under Theme Based – School and Things to Know.



NOTE: Under Foundational Skills - Theme Based – School – Numbers – be sure to advance to ID 97783 to see “normal” not flowery numbers for students to recognize.